



## Zoning Confirmation Letter Request Form

A zoning confirmation letter will **only** confirm the current zoning of a property and provide reference to the applicable controlling zoning code section or city ordinance.

A zoning confirmation letter is not a rebuild letter. The City of Cleveland cannot issue rebuild letters as these are a matter of legal interpretation of city code for consideration by private counsel.

Requests are completed in the order that they are received and usually take approximately 7 to 14 working days to complete.

Fill out this form, save it and email it to: [cityplanning@clevelandohio.gov](mailto:cityplanning@clevelandohio.gov)

### **Required information:**

Address of property:

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Parcel Number(s)(no dashes):

Return email address:

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For Any Special Permits, Conditions or Variances contact the Board of Zoning Appeals – 216.664.2581.

For Code Violations, Certificates of Occupancy and site plans contact the Cleveland Building & Housing Department – 216.664.2282.